



VISITOR INFORMATION FORM

Date(s) of Visit*	to	Plant(s) to Visit*	<input type="checkbox"/> Archer <input type="checkbox"/> INS <input type="checkbox"/> NRD <input type="checkbox"/> NRV <input type="checkbox"/> NTD <input type="checkbox"/> NTR <input type="checkbox"/> Offsite
<i>(Visit end date cannot exceed 365 days)</i>			
Host(s) at each division visiting*			
Have you ever been employed at NORDAM?* <input type="checkbox"/> YES <input type="checkbox"/> NO			
State the purpose of your visit* <input type="checkbox"/> Business <input type="checkbox"/> Interview <input type="checkbox"/> Personal <input type="checkbox"/> Tour <input type="checkbox"/> Temp/Contractor/Consultant			

PERSONAL INFORMATION

Full Legal Name:* (Last, First, Middle)	Country of Birth*
Citizenship(s)* (List all Countries)	If not U.S. Citizen, do you have a U.S. Permanent Resident Card?* <input type="checkbox"/> YES <input type="checkbox"/> NO
Home Address* No P.O. Box (Street Address, City, County/State, Postal/Zip Code, Country)	

CORPORATE INFORMATION

Employer's Name*	
Employer Address* No P.O. Box (Street Address, City, County/State, Postal/Zip Code, Country)	
Employer Website Address*	
Employer's Parent Company* (Company Name)	
Is your Employer incorporated in the United States?* <input type="checkbox"/> YES <input type="checkbox"/> NO	If No: In which country is your Employer incorporated?
If you are visiting NORDAM as a consultant to a third party, i.e., the third party is not your direct employer, please identify the third party's name and address in the two fields below.	
Name of the Third Party for Whom You're Consulting* (The third party will be considered the Ultimate End User for export control purposes.)	
Third Party's Address* No P.O. Box (Street Address, City, County/State, Postal/Zip Code, Country)	

Visitor listed above must read the following and sign below and return completed form to NORDAM Security

In consideration of my admission to a NORDAM facility:

- I have attached a copy of my government-issued photo ID if I am a U.S. Citizen, a copy of my U.S. Permanent Resident Alien card, or a copy of my passport if I am not a U.S. Citizen or Permanent Resident, and agree to present the same photo ID when I arrive at NORDAM.
- I will wear the NORDAM-issued visitor badge at all time in a visible manner.
- I will not use a camera, take a picture or take a video at any time in the NORDAM facilities.
- I will wear proper attire, personal protective equipment (PPE), and footwear (closed toe, closed heel, low heel) on the production floor as required.

If NORDAM does not have an existing non-disclosure agreement with Visitor or Visitor's employer that is applicable to Visitor's visit to the NORDAM facility(ies), then in consideration of Visitor's admission to NORDAM's facility(ies), Visitor agrees:

- To maintain in confidence and not reproduce or disclose to any person any information disclosed to Visitor in writing, orally or by Visitor's observation during Visitor's visit ("Information"), except Information that Visitor can show is readily available from public sources otherwise than by a breach of this agreement;
- To use information, in whole or in part, solely for the purpose of the visit to the NORDAM facility and not for any purpose that does not benefit NORDAM directly;
- Upon request, to return to NORDAM all Information (including images of the Information and all information derived from the Information), and
- Not to export, re-export or transship any Information except in accordance with the International Traffic in Arms Regulations ("ITAR "). 22 C.F.R. Part 120 et seq., the Export Administration Regulations ("EAR "), 15 C.F.R. Part 730 et seq., or any other export control laws or regulations of the United States or of any other country, as applicable.

I consent to NORDAM processing the data provided above for the purpose of complying with US, UK, European Union, Mexico, and Singapore and other applicable export and import laws, regulations and rules.

Print Name & Title*	Signature*	Date*
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Submit completed & signed form with a copy of photo ID to the secure address by clicking button.

Required fields have red asterisks (*). If the required fields are not appropriately completed, the form will be sent back to you for more information.

Visitor pre-registration Form



Due to the COVID-19 outbreak, NORDAM is strengthening its protective measures in order to minimize risk to NORDAM stakeholders and other individuals on its premises.

All visitors at NORDAM facilities are requested to fill-in this form digitally and return completed form to guest@nordam.com.

Please save the completed form by using your first and last name.

Name and surname:	Organization:
Phone number and Email:	Date(s) of Visit:
Host Name:	Plants to Visit:
1. Please list all countries, states, cities, and airports you have travelled to in the past 14 days?	
2. Do you feel unwell with respiratory symptoms such as cough, fever or shortness of breath?	
3. Have you been in close contact with someone with a confirmed case of COVID-19 in the last 14 days?	

If you need more information, please contact your NORDAM host. Thank you for your cooperation.

I hereby declare that all information given in this form is true and correct.

(Visitor's signature)

Date

Date of visit: _____ confirmation that the above information has not changed.

(Visitor's signature on day of visit)

Date